



### **SEND Calendar 2023-2024 – Information for Parents**

Month	Activity
September 2023	<ul style="list-style-type: none"><li>• Review how SEND children have transitioned into new year groups</li><li>• Schedule introduction meetings with parents of pupils with EHCPs.</li><li>• Update provision maps for all EHCP pupils and review with teachers</li><li>• Schedule in annual reviews for the year and share with outside agencies</li><li>• Implement staggered start/reduced timetable plans for new nursery and reception pupils</li><li>• Carry out parent meetings for pupils with EHCPs</li><li>• Invites to SEND support parent meetings sent out</li></ul>
October 2023	<ul style="list-style-type: none"><li>• Carry out parent meetings for pupils on SEND support</li></ul>
November 2023	<ul style="list-style-type: none"><li>• Carry out parent meetings for pupils on SEND support who did not attend at original appointment time</li></ul>
December 2023	<ul style="list-style-type: none"><li>• Send out feedback survey to parents following on from SEND support plan meetings</li><li>• Review EHCP provision maps with teachers</li></ul>
January 2024	<ul style="list-style-type: none"><li>• EHCP provision map review meeting invites to be sent out to parents</li><li>• Support plan review meeting invites to be sent out to parents</li><li>• EHCP provision map review meetings to be carried out with parents</li></ul>
February 2024	<ul style="list-style-type: none"><li>• Carry out support plan meetings with parents</li><li>• Carry out any parent meetings for pupils on SEND support who did not attend at the original appointment time</li></ul>
March 2024	<ul style="list-style-type: none"><li>• Begin the transition process for year 6 pupils leaving at the end of the school year by liaising with the SENCo at receiving school and inform high schools of year 6 annual reviews</li><li>• Carry out neurodiversity celebration week</li></ul>
April 2024	<ul style="list-style-type: none"><li>• EHCP provision map review meeting invites to be sent out to parents</li><li>• EHCP provision map review meetings to be carried out with parents</li></ul>
May 2024	<ul style="list-style-type: none"><li>• EHCP provision maps review meetings to be carried out with parents</li><li>• Support plan review meeting invites to be sent out to parents</li><li>• Support plan review meetings to be carried out with parents</li><li>• Carry out parent/carer information session – preparing for transition</li></ul>
June 2024	<ul style="list-style-type: none"><li>• Support plan review meetings to be carried out with parents</li><li>• Carry out parent meetings for pupils on SEND support who did not attend at original appointment time</li></ul>
July 2024	<ul style="list-style-type: none"><li>• Arrange transition meetings for parents with new teachers for next academic year (identified pupils)</li><li>• Send out end of year SEND parent survey</li></ul>