



School Climate Action Plan

Name of school: Vaughan Primary School

Lead officer: Mrs Karen Jones

Vision: To embed sustainability into every aspect of school life, empowering pupils, staff and the wider community to take meaningful climate action and reduce our environmental impact.

Section 1, 2 & 3: Culture: Governance, Compliance & Transparency and People Strategy

Issue that needs tackling	Breakdown of tasks including RAG status rating	Resources needed (time, money, people)	Start	End	Comment
Establish clear accountability and leadership for sustainability.	<ul style="list-style-type: none"> All governors to have read DfE's Sustainability & Climate Change Strategy and confirmed this via governor hub Nominate a named Governors to create accountability for environmental action 	Governors, Clerk & DFE Strategy & use of Governorhub	16-Sep-25	13-Feb-26	
	<ul style="list-style-type: none"> CoG to sign the National Governors Association Greener Governance pledge 	Chair of Governors	01-Sep-2025	30-Sep-25	To be reported to FGB by Feb-2026
	<ul style="list-style-type: none"> To develop a published environmental mission statement 	Creation of working party to research and	01-Sep-2025	30-Sep-25	Proposed mission statement to be

		develop mission statement (HT, Linked Governor, SBL, MGC, Pupil Rep from Eco Group & Parent			shared with FGB by 14-Oct-2025
	<ul style="list-style-type: none"> To develop a climate and sustainability policy drawing inspiration from networking and research 	Headteacher	13-Apr-26	17-Jul-26	
	<ul style="list-style-type: none"> Develop stakeholder mind map to identify individual stakeholders whom need to engaged as part of the comms plan e.g informed, influenced, supported 	HT & SBL & Linked Governor	16-Sep-2025	27-Mar-26	Stakeholder mapping tool to be leveraged.
	<ul style="list-style-type: none"> Developing and implementing a communication plan to ensure transparency in reporting to stakeholders on both successes and challenges in environmental efforts 	HT & SBL & Linked Governor	14-Oct-25	27-Mar-26	
	<ul style="list-style-type: none"> Develop a statement on the organisations shared responsibility for climate and environment to be published on my new term as part of the recruitment process 	HT & SBL	01-Sep-2025	30-Sep-25	

Integrate environmental goals into school governance and planning.	<ul style="list-style-type: none"> To ensure environmental considerations are integrated in all school improvement and decision-making processes 	Governors, SLT & Working Party	01-Sep-2025	01-Sep-2028	
	<ul style="list-style-type: none"> To ensure that environmental metrics are included in KPIs for assessing overall organisation performance 	Governors & SLT	01-Sep-2025	01-Sep-2028	
	<ul style="list-style-type: none"> Establish processes to measure carbon emissions via Count your carbon Home - Count Your Carbon (direct or indirect) as an organisation with annual reporting processes 	HT & SBL & Linked Governor	01-Sep-2025	27-Mar-2026	
	<ul style="list-style-type: none"> Investigate and implement a system for tracking and reporting on environmental performance metrics, which includes ability to set targets for annual reductions of carbon emissions 	HT & SBL & Linked Governor	01-Jan-2026	13-Feb-2026	
	<ul style="list-style-type: none"> Develop a monitoring programme to undertake regular environmental audits and assessments to identify areas for improvement 	HT & SBL & Linked Governor	01-Sep-2025	27-Mar-2026	
	<ul style="list-style-type: none"> Investigating and implementing recognised environmental certifications and standards 	HT & SBL & Linked Governor	01-Sep-2025	17-Jul-2026	

	<ul style="list-style-type: none"> Investigate and develop an annual plan of initiatives or environmental awareness programmes or campaigns to promote sustainable practices and lifestyles among employees 	HT & SBL & Linked Governor	01-Sep-2025	17-Jul-2026	
	<ul style="list-style-type: none"> Take steps to link wellbeing strategy to action on climate, nature, connectedness and biodiversity 	HT & SBL & SMHL & Linked Governor(s)	01-Sep-2025	17-Jul-2026	

Section 4 and 5: Utilities: Energy Efficiency & Consumption and Water Management & Conservation

Issue that needs tackling	Breakdown of tasks including RAG status rating	Resources needed (time, money, people)	Start	End	Comments
To reduce energy consumption across the school estate	<ul style="list-style-type: none"> To establish an energy reduction goal or target once accurate baseline assessment has been established 	HT, SBL	01-Sep-2025	27-Mar-2026	
	<ul style="list-style-type: none"> Developing a strategy which minimises energy waste 	HT, SBL & Working Party	01-Jan-2026	27-Mar-2026	
	<ul style="list-style-type: none"> To improve BMS controls which allow for adequate metering and controls in place to monitor and 	HT, SBL, SS	01-Sep-2025	27-Mar-2026	

	<p>optimised energy use in buildings and facilities through improved insulation and optimised heating controls, utilising energy sparks programme Activities Energy Sparks</p>				
To improve school estates efficiency and journey to Net Zero by 2030	<ul style="list-style-type: none"> Working in conjunction with the LA capital projects team to develop a decarbonisation plan for heating and cooling systems, making use of Zero Carbon Action Builder – Retrofit Action for Tomorrow a tool to support schools create a high level decarbonisation plan 	SBL, SS & LA Capital Projects Team	01-Sep-2025	31-Aug-2028	
	<ul style="list-style-type: none"> Working in conjunction with the LA capital projects team to improve building fabric to ensure thermal efficiency 	SBL, SS & LA Capital Projects Team	01-Sep-2025	31-Aug-2028	
To reduce water consumptions rates through efficient water use through the school estate	<ul style="list-style-type: none"> To establish a water reduction goal or target once accurate baseline assessment has been established 	HT, SBL	01-Jan-2026	27-Mar-2026	
	<ul style="list-style-type: none"> Developing a strategy which minimises water usage and promotes water conservation (free water audit) 	HT, SBL & Working Party	01-Jan-2026	27-Mar-2026	

	<ul style="list-style-type: none"> Investigate and implement initiatives to capture and reuse rain water within our operations 	HT & Eco Group	01-Jan-2026	27-Mar-2026	
To measure impact of energy and water efficiency initiatives implemented	<ul style="list-style-type: none"> To make energy data available to staff and students for utilising in real life context and measure impact of eco initiatives, making use of Energy Sparks 	HT, SBL & Curriculum Lead	01-Jun-2026	17-Jul-2026	
	<ul style="list-style-type: none"> To make water usage data available to staff and students for utilising in real life context and measure impact of rainwater harvesting and greywater reuse 	HT, SBL & Curriculum Lead	01-Jun-2026	17-Jul-2026	

Section 6: Biodiversity & Ecosystem Protection

Issue that needs tackling	Breakdown of tasks including RAG status rating	Resources needed (time, money, people)	Start	End	Comments
Enhance biodiversity and connect pupils with nature	<ul style="list-style-type: none"> Seek guidance from LA in respect of responsible land use to minimise impact on ecosystems 	HT, SBL and LA Planning Team	01-Jan-2026	27-Mar-2026	

	<ul style="list-style-type: none"> Use an approved contractor to measure the area of land designated to encouraging and rehabilitating potential areas of biodiversity in accordance with a measurable biodiversity target e.g. wildflower areas, wildlife or conservation and tree planting areas, making use of Nature Parks to support mapping and biodiversity 	HT, SBL and Approved Contractor	01-Jan-2026	27-Mar-2026	
	<ul style="list-style-type: none"> Developing an annual calendar of opportunities for all pupils to get involved in caring for and developing natural outdoor spaces 	HT & Eco Group	01-Sep-2026	19-Dec-2026	

Section 8 & 15: Air Quality and Travel & Trips

Issue that needs tackling	Breakdown of tasks including RAG status rating	Resources needed (time, money, people)	Start	End	Comments
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Reduce emissions around the school grounds to improve air quality	<ul style="list-style-type: none"> Incorporate the monitoring of air quality in outdoor spaces as part of the schools travel plan 	MGC	01- Oct- 2025	01- Oct- 2026	Work towards accreditation for Bronze award
	<ul style="list-style-type: none"> Take steps to improve air quality through promotion of initiatives e.g engine idling and engaging with representatives from the Local Authority 	MGC	01- Oct- 2025	01- Oct- 2026	
To reduce emissions from travel and improve air quality and promote more sustainable travel options	<ul style="list-style-type: none"> To devise a school trips policy, recognising sustainability 	SLT & MLT	01- Sep- 2026	19- Dec- 2026	
	<ul style="list-style-type: none"> To promote sustainable travel efforts for pupils, parents and staff in regular comms, making use of TfL Travel for Life - Travel for Life 	Governors & SLT	01- Sep- 2025	17- Jul- 2027	
	<ul style="list-style-type: none"> To implement a system which enables tracking of travel data related to trips (mileage and mode of transport) making use of Count your Carbon 	EVC	01- Sep- 2025	17- Jul- 2027	
	<ul style="list-style-type: none"> To investigate possibility of providing electric vehicle charge points for staff and visitors . 	SBL	01- Sep- 2025	17- Jul- 2026	

	Potentially Apply for the Workplace Charging Scheme for state-funded education institutions - GOV.UK				
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Section 10: Sustainable Procurement

Issue that needs tackling	Breakdown of tasks including RAG status rating	Resources needed (time, money, people)	Start	End	Comments
Embed sustainability into procurement decisions	<ul style="list-style-type: none"> Define procurement tender selection criteria to ensure adequate weighting on sustainable products, packaging materials and local suppliers 	SBL	01-Sep-2025	31-Aug-2028	
	<ul style="list-style-type: none"> Establish key set of KPIs which ensure supply chain and sustainability performance of suppliers, including a process of verifying supplier sustainability claims 	SBL	01-Sep-2025	31-Aug-2028	

Section 11 & 12 : Waste Management & Recycling and Catering

Issue that needs tackling	Breakdown of tasks including RAG status rating	Resources needed (time, money, people)	Start	End	Comments
Reduce waste and promote sustainable food practices	<ul style="list-style-type: none"> To establish a waste reduction goal or target once accurate baseline assessment has been established 	SBL, Taylor Shaw Area Manager	01-Apr-26	19-Jul-26	
	<ul style="list-style-type: none"> Take steps to reduce use of single use plastics including implementation of Eco Shop 	HT, SBL & Eco Group	06-Jan-26	19-Dec-27	
	<ul style="list-style-type: none"> Utilising classroom food waste to compost for use on school site 	HT & Eco Grop	01-Sep-25	17-Jul-26	
	<ul style="list-style-type: none"> Undertake a catering food waste audit and develop strategy to reduce food waste 	SBL, Catering Area Manager	01-Aug-26	19-Dec-26	
	<ul style="list-style-type: none"> Caterer to publish carbon footprint or climate impact of food choices on published menus 	SBL, Catering Area Manager	01-Aug-26	19-Dec-26	

Section 14: School Activities

Issue that needs tackling	Breakdown of tasks including RAG status rating	Resources needed (time, money, people)	Start	End	Comments
Strengthen climate education and empower student action	<ul style="list-style-type: none"> To promote green careers and citizen science opportunities via Ministry of Eco Education or via Green Skills from Education Nature Park 	SLT & External Environmental Groups	01-Sep-26	17-Jul-2027	
	<ul style="list-style-type: none"> To map climate education across the curriculum to identify strengths and opportunities to improve, making use of Curriculum for a Changing Climate 	SLT & External Environmental Groups	01-Sep-2025	17-Jul-2026	
	<ul style="list-style-type: none"> To devise a clear strategy to strengthen climate education and address climate anxiety, whilst measuring impact and outcomes 	SLT & External Environmental Groups	01-Sep-2025	17-Jul-2026	

Section 16: Stakeholder Engagement & Collaboration

Issue that needs tackling	Breakdown of tasks including RAG status rating	Resources needed (time, money,	Start	End	Comments
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people)

Foster a whole school culture of sustainability and improve staff and community engagement	<ul style="list-style-type: none"> Develop opportunities in cluster meetings to regularly collaborate on sustainability agenda and action 	HT, Linked Governor, SBL, MGC, Pupil Rep from Eco Group & Parent	01-Sep-2025	17-Jul-2026	
	<ul style="list-style-type: none"> Communicate mission statement and climate and action priorities to stakeholders 	HT, Linked Governor, SBL, MGC, Pupil Rep from Eco Group & Parent	01-Sep-2025	19-Dec-2025	
	<ul style="list-style-type: none"> Seek local experts who can work together with the school to develop knowledge on environmental issues, habitat protection and initiatives for the school community making use of Primary Schools - Inspiring The Future and Climate Ambassadors - Teachers and Schools 	HT, Linked Governor, SBL, MGC, Pupil Rep from Eco Group & Parent	01-Sep-2025	17-Jul-2027	
	<ul style="list-style-type: none"> Devise a process for collating and analysing stakeholder feedback to environmental issues to inform future practice 	HT & Eco Group	01-Sep-2025	17-Jul-2027	