

October 2026

Dear Parents/Carers

STATUTORY REPORTING TO PARENTS: CHANGE IN REPORTING AT VAUGHAN PRIMARY SCHOOL

This letter outlines statutory duties for maintained primary schools in England and the school's adjustments to its reporting model.

Statutory Requirements

Schools must provide an annual written report before the end of the Summer Term, including achievements, progress, attendance, and statutory assessment results.

Statutory Test Results:

- EYFS Profile: In Reception, schools must report on the Early Years Foundation Stage Profile (EYFSP).
- Year 1 Phonics Screening Check results
- Year 2 Phonics Screening Check retakes: If a pupil does not pass in Year 1
- Year 4 Multiplication Tables Check
- Key Stage 2 (KS2): Results of statutory tests and teacher assessments must be included for Year 6 pupils

Schools must offer parents at least one meeting per year to discuss progress.

Current Reporting Model

The school currently provides two parents' evenings (Autumn/Spring), a Spring interim report, and a full Summer written report (four reporting points).

New Reporting Model (from academic Year 2026–2027)

The proposed change reduces reporting points from four to three: two parents' evenings (Autumn/ Spring) and one full statutory Summer report.

The school's model remains fully compliant. There will be the introduction of a format for teachers to follow at parents' evenings which will tighten discussions around pupils and ensure that key information is still discussed. This will tighten the procedure for the Autumn meeting, which has traditionally been an informal welcome and introduction between teacher and parent. The format will also consider the changes in the SEND meeting schedule where some parents will be meeting teachers in the Spring Term to discuss support plans as part of the consultation process. It has been difficult to discuss both an interim report and a support plan in the allotted time and there has been feedback on unnecessary duplication from staff and parents.

Parent evening appointments will take place on Monday 16th November and Wednesday 18th November 2026. Information will be released next week regarding booking appointment times.

Thank you for your continued support

Yours sincerely

MRS KAREN JONES
Headteacher