

October 2026

Dear Parents/ Carers

YEAR 4 TRIP TO HEADSTONE MANOR MUSEUM
4A and 4C – Wednesday 11th November 2026
4B – Friday 13th November 2026

As part of our Year 4 History unit – Anglo Saxons, we will be visiting Headstone Manor Museum to take part in a workshop.

- **4A and 4C** will be attending the trip on **Wednesday 11th November 2026**.
- **4B** will be attending on **Friday 13th November 2026**

The children will be walking to the museum. We are asking parents to make a contribution of **£5** to cover the cost of the trip which includes a workshop. The payment will ensure that the trip is able to take place. If the school is unable to cover the cost of the trip, it will not take place.

Payment for this trip should be made through Arbor (Trips tab) using a debit card only. If you have any difficulties accessing Arbor, please contact the school office.

Children should wear school uniform and, as we will be walking to the museum, they will need sensible walking shoes and appropriate coat depending on the weather. The children will need to bring a packed lunch. Please provide one drink – not fizzy – and no sweets. All children are entitled to a free school meal can be supplied with a packed lunch. A school lunch comprises of a sandwich, bottle of water and a piece of fruit. Please indicate on the slip if you would like a school lunch.

Please complete and return the permission slip by **5th November 2026**.

Yours sincerely,

MRS PERVEZ
Year 4 Group Leader

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This slip must be returned by Friday 5th November

VAUGHAN PRIMARY SCHOOL

YEAR 4 TRIP TO HEADSTONE MANOR MUSEUM

4A and 4C – Wednesday 11th November 2026

4B – Friday 13th November 2026

Name of child: Class:

I give permission for my child to go on the trip to the Headstone Manor Museum

I have paid £5 on-line using Arbor. ☐

My child requires a school packed lunch and would like:

Cheese sandwich ☐

Tuna sandwich ☐

My child will bring their own packed lunch ☐ (Please tick the boxes as appropriate.)

Signature of Parent/Carer:..... Date: